

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION

FY 2022-2023 No.06
OFFICIAL MINUTES

September 27, 2022 Regular Meeting

“Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community.”

1. Call to Order

The Rumson-Fair Haven Regional High School Board of Education regular meeting was held in the Auditorium. The meeting was called to order at 6:30 p.m. by Mrs. McGinty, Board President.

2. Salute the Flag

3. Statement of Compliance

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

Mrs. Halcrow	Ab	Mrs. McCabe	P	Mrs. Pattwell	P
Mrs. Hickey	P	Mrs. McGinty (President)	P	Mrs. Thompson	P
Mr. Kenney (Vice President)	P	Mr. Page	Ab	Mrs. Whitehouse	P

Also in attendance:

Darren Groh, Superintendent

Sean Cranston, School Business Administrator

Athina Cornell, Lawyer

5. Welcome of Visitors

6. Communications

7. Board Reports

- ❖ Negotiations - Mrs. McGinty
- ❖ Education - Mrs. Thompson - September 14, 2022

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- ❖ Finance & Facilities - Mr. Kenney - September 15, 2022
- ❖ Superintendent's Report

8. **Special Recognition - None**

9. **Public Comment on Agenda Items**

- a. One member of the public asked about block scheduling and voiced special education concerns. Mr. Groh answered her concerns.

10. **ACTION ITEMS**

Approve Board Meeting Minutes

On a MOTION made by Mrs. Hickey and seconded by Mrs. Whitehouse, the Board by unanimous roll call vote of those in attendance approved the Board Meeting Minutes as follows:

Recommend Board approval of the following meeting minutes:

- September 13, 2022 Regular Meeting Minutes

Personnel

On a MOTION made by Mr. Kenney seconded by Mrs. Whitehouse, the Board by unanimous roll call vote of those in attendance approved Personnel agenda items 1-8 as follows:

1. **Approval of School Counselor Intern for the 2022 - 2023 School Year**

Recommend Board approval of Brandon Wall (Georgian Court University) as School Counselor Intern for the 2022 - 2023 school year under the supervision of Heather Mills.

2. **Approval of Updated Job Descriptions**

Recommend approval of the following updated job descriptions:

- Play Production Coordinator
- Substitute Coordinator

Additional Assignments

3. **Approval of Additional Assignments for the 2022 - 2023 School Year**

Recommend Board approval for the following staff members to provide additional coverage for the 2022 - 2023 school year at a rate of \$30.00 per hour, on an as needed basis:

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NAME	ASSIGNMENT
Andrew Hudson	Morning Supervision
Cheryl Laviola	Morning Supervision
Brad Margolis	Morning Supervision
Kristin McCarthy	Morning Supervision
Jonathan Reynolds	Morning Supervision
Jaclyn Toner	Morning Supervision
Nicholas DelBuono	After School Detention

4. Approval of Sixth Assignment in English

Recommend Board approval of a sixth assignment in English for the 2022 - 2023 school year beginning October 3, 2022 through May 30, 2023 for the following teachers at a stipend of 20% of the Level 1 salary of the teachers' guide at the appropriate degree level:

Rosanne Hughes	BA + 30 Guide	\$12,470.00 <i>prorated</i>
Alexis Marinov	BA + 30 Guide	\$12,470.00 <i>prorated</i>
Jessica Mentzel	BA + 30 Guide	\$12,470.00 <i>prorated</i>
Jessica Olszewski	BA + 30 Guide	\$12,470.00 <i>prorated</i>
Susan Schuld	BA + 30 Guide	\$12,470.00 <i>prorated</i>

Substitutes / Coaching/Advisor Appointments

5. Approval to Rescind Advisor Appointments

Recommend Board approval to rescind the following advisor appointments for the 2022 - 2023 school year:

<u>CLUB</u>	<u>POSITION</u>	<u>NAME</u>
Film Club	Co-Advisor	Dana Maulshagen
Mock Trial	Advisor	Stephanie Pennetti
Surf Club	Volunteer Advisor	Kate Grossarth

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Surf Club	Volunteer Advisor	Keith Noonan
Tower Players	Assistant Director - Fall	Susan Schuld
Tower Players	Assistant Director - Spring	Susan Schuld

6. Approval of Updated Steps and Stipends for Fall Coaches

Recommend Board approval of updated steps and stipends for the Fall coaching staff as per Attachment A.

7. Approval of Updated Stipends for Advisors for the 2022-2023 School Year

Recommend Board approval of updated stipends for advisors for the 2022 - 2023 school year as per Attachment B.

8. Approval to Amend Dates for ESL Teacher

Recommend Board approval to amend the dates for Katharine Appezzato to provide English Language services beginning September 6 through September 30, 2022. Previously approved for the entire 2022 -2023 school year

Finance

On a MOTION made by Mr. Kenney seconded by Mrs. Thompson , the Board by unanimous roll call vote of those in attendance approved Finance agenda items 9-17. Each board member present abstained from their own name on #16.

9. Approval of Bill List

Recommend Board approval of the following bill lists dated **September 22, 2022**:

General Fund	\$ 135,276.36
Special Services Fund	\$ 3,000.00
Capital Projects Fund	\$ 0
Food Services Fund	\$ 0
Total	\$ 138,276.36

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Payroll (09/15/22)	\$ 581,589.20
Total Expenditures	\$ 719,865.56

10. Approve Board Secretary's Report – July 2022

Recommend Board approval of the Board Secretary's report for **July 31, 2022**.

11. Approve Panda LLC, Cash Reconciliation Report– July 2022

Recommend Board approval of the **Panda LLC Cash Reconciliation** report for – **July 31, 2022**.

12. Budget Transfers - July 2022

Recommend Board approval of the budget transfer report for **July 2022**.

13. Board Secretary's Certification of Budgetary Major Account Fund Status

To approve that pursuant to 6A:23A-16.10(c)3, the School Business Administrator/Board Secretary certifies to the Board of Education that the total encumbrances and expenditures for each line item does not exceed the line item appropriation in accordance with 6A:23A-16.10(a) as of **July 31, 2022**.

14. Board of Education's Certification of Budgetary Major Account Fund Status

To approve that pursuant to 6A:23A-16.10(c)4, the Board of Education after review of the School Business Administrator/Board Secretary's monthly financial reports as of **July 31, 2022**, and upon consultation with the appropriate district officials, certifies to the best of their knowledge no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

15. Approve of Use of Facilities - Non Chargeable

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Organization	Event	Facility
10-3-22	Fair Haven School District	Field Hockey Game	Turf Field

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		3pm-5pm	
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16. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel/In cidentals Not to exceed	Location
Online	Ryan Finnegan	Fundamentals of Coaching	\$100	\$0	Online
Online	Maura Mills	Fundamentals of Coaching	\$100	\$0	Online
09-22-22	Mackenzie Hargrove	Yearbook Cover Workshop	\$0	\$5	Eatontown, NJ
09-28-22	Maryanne Furey	Central NJ PowerSchool Users Group	\$0	\$40	Rahway, NJ
10-06-22	Sophia Chen	FLENJ Workshop Series #1	\$199	\$9	Monroe, NJ
10-14-22	Christina Gauss	NJ County Teachers of the Year Fall Retreat	\$0	\$17	Hasbrouck Heights, NJ
10-20-22	Noelle Laufer	40th Annual Autism Conference	\$500	\$70	Atlantic City, NJ
10-24-22 to 10-26-22	Sean Cranston, Sarah Fitzgerald, Darren Groh, Annie McGinty, Joseph Kenney, Jennifer Halcrow, Eileen Hickey,	NJ School Boards Association Annual Workshop (11-000-230-585-103-0)	\$2,200 (Group Rate)	Not to exceed \$3,800	Atlantic City, NJ

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	Suzanne McCabe, Steven Page, Jane Pattwell, Katherine Thompson, Dorothy Whitehouse				
12-07-22	Kristen DeMeter	I&RS Team Training	\$178	\$0	Stockton College
12-09-22 to 12-13-22	Chris Lanzalotto	National Athletic Director Conference	\$465	\$3000	Nashville, TN
12-15-22	Megan Rizzitello	Bureau of Education & Research: Practical Co-Teaching Strategies	\$279	\$0	Virtual
05-04-23	Sophia Chen	FLENJ Workshop Series #5	\$199	\$9	Monroe, NJ

17. Approval of Shared Service Agreement Contract with Rumson Borough for Special Law Enforcement Officers III for the 22-23 SY

Education

On a MOTION made by Mrs. Pattwell seconded by Mr. Kenney, the Board by unanimous roll call vote of those in attendance approved the Education agenda items 18-24, as follows:

18. Approval of District Goals for the 2022 - 2023 School Year

Recommend Board approval of the following District Goals for the 2022 - 2023 school:

Goal 1: Rumson-Fair Haven Regional High School District will investigate alternative academic bell schedules that will enhance instruction, learning, and student support for social and emotional growth.

Goal 2: Rumson-Fair Haven Regional High School District will create an organizational chart and assess the roles and responsibilities of the administrative team members to ensure coherent leadership.

19. Approval of Field Trip Request(s) for the 2022-2023 School Year as listed

Recommend Board approval of the following field trip request(s) for the 2022-2023 school year:

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DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR/ CHAPERONES
September 24*	Southern Regional High School Band Competition	2:15 p.m.	10:00 p.m.	Marching Band	Sara Marino
September 29	Homewood Suites, Eatontown	7:00 a.m.	9:30 p.m.	Yearbook	Mackenzie Hargrove
October 1	Brick Memorial High School Band Competition	5:30 p.m.	11:30 p.m.	Marching Band	Sara Marino
October 15	Jackson Liberty High School Band Competition	3:15 p.m.	8:30 p.m.	Marching Band	Sara Marino
October 23	Toms River North High School Band Competition	7:00 a.m.	TBD	Marching Band	Sara Marino
October 29	Toms River East High School Band Competition	8:00 a.m.	TBD	Marching Band	Sara Marino

***ratification**

20. Approval of Fundraising Request(s) for the 2022-2023 School Year as listed

Recommend board approve the following fundraising request(s) for the 2022-2023 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
September 17	Field Hockey	Kelly Ridolfi	Lighthouse Fundraiser
2022 - 2023 School Year	Paws & Claws	Jessica Mentzel	Bake Sales
September	Class of 2023	Thomas Colella	Coffee Snack Swag Bags
September - October	Habitat for Humanity	Kristen DeMeter	Dollars for Doors Fundraiser
September - October	Cooking Club	Cassie Fallon Maryanne Furey	Dues
October 6	Global Impact Club	Susan Schuld	Bracelet Sale
October 11 - 31 November 22 - Pick up	Class of 2025	Tara Flynn	Delicious Orchards Pie Sale

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October 31 - November 11	Veterans Appreciation	Eric Zullo	Halloween Candy Drive - Partner with Operation Jersey Cares
November - December	Habitat for Humanity	Kristen DeMeter	Lollipop Sale
November 14 - December 23	Veterans Appreciation	Eric Zullo	Care Package Drive - Partner with Operation Jersey Cares
December 12	Class of 2025	Tara Flynn	Dine to Donate - Chipotle

21. Approval of the Emergency Virtual Remote Instruction Plan

Recommend Board approval of the Emergency Virtual Remote Instruction Plan for the 2022 - 2023 school year.

22. Approval of Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2022-2023 School Year

Recommend Board approval of the Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2022-2023 school year. This Statement of Assurance must be filed with the DOE twice a year.

23. Approval of New/Revised Curriculum Guides

Recommend Board approval of the following new/revised curriculum guides:

English

- AP English Literature and Composition
- AP English Language and Composition
- English II
- English II Honors
- English III
- Honors College English Expository Writing
- Honors College English Composition

Industrial Technology

- Professional Woodworking Applications
- Traditional Woodworking
- Woods Technology I

Math

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- Honors College Precalculus
- Honors College Calculus
- Math Analysis
- Multivariable Calculus
- Precalculus
- Statistics and Probability

Music

- AP Music Theory
- Instrumental Music
- Music Theory
- Songwriting and Recording 1
- Songwriting and Recording 2

Physical Education & Health

- Health 9, Health 10, Health 11, Health 12
- Physical Education 9-12

Social Studies

- AP World History: Modern
- World History

Special Education

- LLD English 10
- LLD Math 10

World Language

- AP Spanish Language and Culture
- AP French Language and Culture
- AP Chinese Language and Culture

24. Approval of Second Reading of Policies

Recommend Board approval of second reading of the policies listed below:

- Policy and Regulation # 0143.2 – High School Student Representative to the Board of Education (Revised/Mandated)
- Policy # 0163 – Quorum (Revised/Recommended)
- Policy #1511 – Board of Education Website Accessibility (Revised/Mandated)
- Policy # 2415 – Every Student Succeeds Act (Revised/Mandated)
- Policy # 3216 – Dress and Grooming – Teaching Staff (Revised/Recommended)

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- Policy # 4216 - Dress and Grooming – Support Staff (New/Recommended)
- Policy # 5517 – School District-Issued Student Identification Cards - (Revised/Mandated)
- Policy & Regulation # 2432 – School Sponsored Publications - (ABOLISHED)
- Policy #5722 –Student Journalism (New/Mandated)
- Policy & Regulation # 5513 – Care of School Property (Revised/Mandated)
- Policy 3270 – Professional Responsibilities (Revised/ Recommended)
- Regulation 3270 – Lesson Plans and Plan Books (Revised/ Recommended)

ADDENDUM

PERSONNEL

On a MOTION made by Mrs. Whitehouse seconded by Mrs. Hickey, the Board by unanimous roll call vote of those in attendance approved the Personnel addendum item #25, as follows:

- 25. Approval of a Sidebar Agreement between the Rumson-Fair Haven Board of Education and the School Employees Association in regards to Paraprofessionals ESY and Extra-Curricular Hourly Rate of Pay.**

11. Discussion Items

12. Public Comment - Any School Related Topic

- a. One member of the public asked about coaching and if parents are allowed to coach. Mr. Groh answered her question.

13. Adjournment

As there was no further business before the Board, on a MOTION by Mr. Kenney seconded by Mrs. McCabe, the Board, by voice vote adjourned the meeting at 7:26p.m.

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Respectfully submitted,

Sean S. Cranston

Sean S. Cranston
Business Administrator/Board Secretary
Rumson-Fair Haven Regional High School

<u>FOOTBALL - GROUP I</u>		<u>POSITION</u>	<u>STEP</u>	<u>SALARY</u>
1	Jeremy Schulte	Head Coach	7	\$9,231
2	John Bellavance	Assistant Coach	7	\$6,646
3	John Corneliusen	Assistant Coach	7	\$6,646
4	Gerard Gagliano	Assistant Coach	7	\$6,646
5	Glenn Grainger	Assistant Coach	7	\$6,646
6	Randy Kalman	Assistant Coach	7	\$6,646
7	Joseph Murphy	Assistant Coach	7	\$6,646
8	Christopher Quinn	Assistant Coach	7	\$6,646
9	Gerald Schulte	Assistant Coach	7	\$6,646
<u>BOYS SOCCER - GROUP III</u>				
10	Jeffrey Soares	Head Coach	6	\$7,314
11	Kevin Burke	Assistant Coach	5	\$5,238
12	Kenneth Santos	Assistant Coach	7	\$5,954
<u>GIRLS SOCCER - GROUP III</u>				
13	Megan Rizzitello	Head Coach	7	\$7,929
14	Jeffrey Herkimer	Assistant Coach	7L	\$6,254
15	Melissa Maguire	Assistant Coach	7	\$5,954
16	Rachel Marino	Assistant Coach	5	\$5,238
<u>FIELD HOCKEY - GROUP - III</u>				
17	Kelly Ridolfi	Head Coach	1	\$4,894
18	Shannon Connelly	Assistant Coach	1	\$3,906
19	Krista Portelli	Assistant Coach	4	\$4,866
<u>VOLLEYBALL - GROUP III</u>				
20	Calvin Williams	Head Coach	7	\$7,929
21	Mackenzie Hargrove	Assistant Coach	1	\$3,906
22	Aaron Rogers	Assistant Coach	2	\$4,091
23	Susan Schuld	Assistant Coach	1	\$3,906
<u>CROSS COUNTRY - GROUP IV</u>				
24	Timothy McLoone	Head Coach	7	\$5,663
25	Michael Haughwout	Assistant Coach	5	\$3,802
26	Robert Keogh	Assistant Coach	6	\$4,158
27	Molly McBain	Assistant Coach	6	\$4,158
<u>GYMNASTICS - GROUP IV</u>				
28	Maura Mills	Head Coach	3	\$4,219
<u>GIRLS TENNIS - GROUP IV</u>				
29	Danon Robinson	Head Coach	2	\$3,916
30	Carrie Doremus	Assistant Coach	6	\$4,158
31	Robert Orrok	Strength & Conditioning Coach	\$20,500 - Full Year Stipend	
32	Robert Orrok	Fall Weight Room Monitor	\$1,538	

	<u>CLUB</u>	<u>Position</u>	<u>NAME</u>	<u>STIPEND</u>
	<u>GROUP 1 - \$4,638</u>			
1	Tower Players Director / Fall	Director	Kasi Sweeney	\$4,638
2	Tower Players Director / Spring	Director	Kasi Sweeney	\$4,638
3	Yearbook Advisor	Advisor	Mackenzie Hargrove	\$4,638
	<u>GROUP 2 - \$4,554</u>			
4	Junior Class Coordinator	Coordinator	Justin Langlois	\$4,554
5	Key Club	Advisor	Jeremy Schulte	\$4,554
6	Marching Band	Advisor	Sara Marino	\$4,554
7	National Honor Society	Co-Advisor	Julie Brewington	\$2,277
8	National Honor Society	Co-Advisor	Jackie Toner	\$2,277
9	School Musical Pit Director	Director	Amanda Gorfain	\$4,554
10	Senior Class Coordinator	Coordinator	Thomas Colella	\$4,554
11	SGA Advisor	Advisor	Stephanie Pennetti	\$4,554
12	Technical Theater Director - Fall	Director	Matthew Leddin	\$4,554
13	Technical Theater Director - Spring	Director	Matthew Leddin	\$4,554
	<u>GROUP 3 - \$3,017</u>			
14	Art/Photography Club	Advisor	Kristen Lanfrank	\$3,017
15	Character Education	Advisor	Alyssa Trocchia	\$3,017
16	Cheerleader Advisor - Fall	Advisor	Jessica Bellavance	\$3,017
17	Color Guard Advisor	Advisor	Rebecca Olivero	\$3,017
18	Dance Club Advisor - Fall	Advisor	Taylor Bartel	\$3,017
19	Electronic Gaming (Fall)	Advisor		\$3,017
20	Electronic Gaming (Winter)	Advisor		\$3,017
21	FBLA Advisor	Advisor		\$3,017
22	Freshmen Class Coordinator	Coordinator	Alyssa Trocchia	\$3,017
23	Global Woman Empowerment	Advisor		\$3,017
24	Habitat for Humanity	Advisor	Kristen DeMeter	\$3,017
25	Peer Leadership	Advisor	Alyssa Trocchia	\$3,017
26	Sophomore Class Coordinator	Coordinator	Tara Flynn	\$3,017
27	Spectrum	Advisor	Kate Okeson	\$3,017
	<u>GROUP 4 - \$2,240</u>			
28	Broadcasting Club	Advisor	Jeff Herkimer	\$2,240
29	Cheerleader Advisor - Winter	Advisor	Jessica Bellavance	\$2,240
30	Cheerleader Assistant - Fall		Meagan Springsteen	\$2,240
31	Chess Club Advisor	Advisor	Justin Langlois	\$2,240
32	Chinese Honor Society Advisor	Advisor	Rebecca Wang McKenna	\$2,240
33	Cooking Club	Co-Advisor	Cassie Fallon	\$1,120
34	Cooking Club	Co-Advisor	Maryanne Furey	\$1,120
35	Dance Club Advisor - Winter	Advisor	Taylor Bartel	\$2,240
36	Environmental Club Advisor	Advisor	Michael Haughwout	\$2,240

37	Euro Challenge Advisor	Advisor	Stephanie Pennetti	\$2,240
38	Fed Challenge Advisor	Advisor	Stephanie Pennetti	\$2,240
39	French Honor Society Advisor	Advisor	Martin Januario	\$2,240
40	Global Impact Club Advisor	Advisor	Susan Schuld	\$2,240
41	Health Career Club Advisor	Advisor	Lauren Butler	\$2,240
42	International Club Advisor	Advisor	Krishna Kanuga	\$2,240
43	Jazz Ensemble Advisor	Advisor	Zach Lorelli	\$2,240
44	Math Honor Society Advisor	Advisor	Kristen DeMeter	\$2,240
45	Mock Trial Advisor	Advisor	Stephanie Pennetti	\$2,240
46	Science National Honor Society	Co-Advisor	Alexandra Chiodi	\$1,120
47	Science National Honor Society	Co-Advisor	Michael Haughwout	\$1,120
48	STEM Club Advisor	Advisor	Valerie Kilar	\$2,240
49	Spanish Honor Society Advisor	Advisor	Christina Gauss	\$2,240
50	Tower Players Assistant Director - F	Asst. Director		\$2,240
51	Tower Players Assistant Director - S	Asst. Director		\$2,240
52	Tower Singers	Advisor	Kathryne Singleton	\$2,240
53	Tri-M Music Honor Society	Advisor	Zach Lorelli	\$2,240
	<u>GROUP 5 - \$1,561</u>			
54	Choreographer - Fall	Advisor	Donna Battaglia	\$1,561
55	Choreographer - Spring	Advisor	Donna Battaglia	\$1,561
	<u>GROUP 6 - \$1,518</u>			
56	Book Club	Advisor	Lauren Grumbach	\$1,518
57	Computer Programming Club	Advisor	Jeffrey Herkimer	\$1,518
58	English Honor Society	Advisor	Thomas Colella	\$1,518
59	Ethics Club	Advisor	Justin Langlois	\$1,518
60	Fashion Club	Advisor	Kristen Lanfrank	\$1,518
61	Film Club	Advisor	Lauren Grumbach	\$1,518
62	Math League Advisor	Advisor	Lindsay Deremiah	\$1,518
63	Model UN Advisor	Advisor		\$1,518
64	National Art Honor Society	Advisor	Kristen Lanfrank	\$1,518
65	Paws & Claws Advisor	Advisor	Jessica Mentzel	\$1,518
66	Play Production Coordinator	Advisor	Sue Wankel	\$1,518
67	Psychology Club	Advisor	Kali Lerner	\$1,518
68	Science League Advisor	Advisor	Val Kilar	\$1,518
69	Social Studies Honor Society	Advisor	Thomas Colella	\$1,518
70	Storytelling Club Advisor	Advisor	Christina Gauss	\$1,518
71	Veteran Appreciation Club	Advisor	Eric Zullo	\$1,518
72	Webmaster	Webmaster	Jeff Herkimer	\$1,518